

**Tuscola County Board of Commissioners
Committee of the Whole
Monday, May 24, 2021 – 8:00 A.M.**

**Electronic remote access will be implemented for this meeting, in accordance
With Tuscola County Board of Commissioners 2021-07
Declaration of a Local State of Emergency related to COVID-19.**

Roll Call - Clerk Jodi Fetting

Commissioners Present In-Person:

District 3 - Kim Vaughan

District 5 - Daniel Grimshaw (arrived at 8:03 a.m. and excused at 12:24 p.m.)

Others Present in-Person:

Eean Lee, Debbie Powell, Dan Delamater, Tom Heron, Jennifer Leitzel, Pam Shook

Commissioners Present Virtual:

District 1 – Thomas Young - Columbia Township, Tuscola County State of Michigan

District 2 - Thomas Bardwell - Ellington Township, Tuscola County, State of Michigan

District 4 – Douglas DuRussel, Washtenaw County (arrived at a time prior to 8:37 a.m. and excused prior to 11:34 a.m.)

Commissioner Absent:

None

Also Present Virtual: Clerk Jodi Fetting, Clayette Zechmeister, Maggie Root, Tracy Violet, Brenda Kretschmer, Heidi Chicilli, Debbie Babich, Mike Tuckey, Sandy Nielsen, Kim Brinkman, Mike Miller, Gordie Stryker, Treasurer Ashley Bennett, Mark Haney, Steve Anderson, Mark Ransford, Jana Brown, Karen Haire, Cindy McKinney-Volz, Mike Slade, Barry Lapp, Stephanie Farrell, Mandy Kohl

At 8:02 a.m., there were 21 participants attending the meeting virtually.

County Updates – None

New Business

1. Building Codes - Debbie Powell, Cass City Village Manager, expressed concern over dissolving a County Building Code Enforcement program. Tom Herron spoke in favor of continuing a County Building Code Enforcement program. Dan Delamater spoke in favor of continuing a County Building Code Enforcement program. Board discussed the matter.

2. Correspondence Regarding Mask Mandate – Board discussed the written communication received from Michelle Walker in relation to masks being required in schools.
3. Vehicle Policy Potential Changes – Clayette Zechmeister requested the Board to add Animal Control to Section 2.11 to allow an Animal Control employee to take a vehicle to their place of residence when on-call. Commissioner Grimshaw reviewed other sections in the policy that he felt needed to be updated as well. Clayette to prepare a revised policy for presentation at Thursday’s Board meeting.
4. Appointment to the Council on Aging – Clerk Fetting presented Eugene Davidson as a candidate for appointment to Council on Aging. Matter to be placed on the Consent Agenda.

Old Business

1. Jail Update Discussion – Jennifer Leitzel asked the Board when the Jail Committee could present to the Board and for clarification on the questions that the Board is seeking answers to. Matter discussed by the Board.
2. State of Emergency – Declaration for Open Meetings Act (OMA) – Steve Anderson presented to the Board as the current Local State of Emergency expires at the end of May. No action taken at this time. Matter to be placed on Thursday’s agenda.

Recessed at 9:58 a.m.

Reconvened at 10:10 a.m.

Roll Call Vote: Young, Bardwell, Vaughan, DuRussel, Grimshaw

At 10:11 a.m., there were 36 participants attending the meeting virtually.

Finance/Technology

Committee Leader Commissioner Young
Commissioner DuRussel

Primary Finance/Technology

1. Proposed L-4029 Tuscola County 2021 Tax Rates – Clayette Zechmeister presented to the Board regarding the proposed L-4029. The following was included in the agenda packet:
 - a. Special Voted Fund Balance Information
 - b. Medical Care Facility Correspondence Regarding Millage
 - c. Road Commission Correspondence Regarding Millage

-Mike Tuckey requested the Board to not reduce the Road Commission rate and the reason for the current fund balance.

-Brenda Kretzschmer explained the need for the current fund balance for the Medical Care Facility.

Board discussed the matter. General Millage L-4029 to be placed on the Consent Agenda. Special Millage L-4029 to be discussed further.

2. MGT Cost Allocation Plan Review – Gordie Stryker and Stephanie Farrell had provided information to Clayette Zechmeister which was included in the agenda packet. Board discussed the indirect costs to millages. Board discussed weighted average versus a set percentage for all millages.

On Going and Other Finance and Technology

Finance

1. American Rescue Plan (ARP) Act Ad-Hoc Committee – Clayette Zechmeister explained to the Board that the first deposit has been received from the American Rescue Plan. The Ad-Hoc Committee has been provided information to review. Board discussed the matter.
2. Preparation of Multi-Year Financial Planning – No Update.

Technology –

Chief Information Officer Eean Lee provided an update on LEIN audits, vehicle locator program, IT Department space needs, Animal Shelter donation page should be live this week, projects to leverage the ARP and 2021 budget requests.

1. GIS Update
2. Increasing On-Line Services/Updating Web Page

Commissioner DuRussel excused at a time prior to 11:34 a.m.

Building and Grounds

Committee Leader Commissioner Grimshaw

Commissioner DuRussel

Primary Building and Grounds

1. Annex Building Roof Bids – Mike Miller, Building and Grounds Director, reviewed the bids that were received. The amount budgeted was \$50,000.00 but post-COVID that amount is not enough as the lowest bid received was \$82,100.00. Board agreed to award the bid to Marlette Roofing. Matter to be placed on the Consent Agenda.

On Going and Other Building and Grounds

1. Lease with Dost Property, LLC – Lease with proposed amendments has been presented to Dost Property, LLC for review.
2. State Police Water and Annexation
3. IT Department Space Needs – Matter discussed earlier in the meeting.
4. Vanderbilt Park Survey
5. Animal Shelter Cat Room Viewing Window Bids – Mike Miller reported that Booms Construction provided a bid to install an aluminum window in the amount of \$3,500.00 and a vinyl window in the amount of \$2,375.00. Mike Miller stated that there was \$2,500.00 budgeted. Mike Miller requested the Board to approve installation of the vinyl window at \$2,375.00. Matter to be placed on the Consent Agenda.

6. Sound Masking – Mike Miller reported that equipment is waiting to be received before the project can move forward.

Personnel

Committee Leader Commissioner Grimshaw
Commissioner Vaughan

Primary Personnel

1. Controller/Administrator Employment Agreement Renewal/Discussion – Potential Changes to Controller and Administrator or Keep Combined – Commissioner Grimshaw explained that the contract is closing in on the expiration date. Clayette stated that she is not seeking a contract renewal. Board would like to determine if the Board would like to proceed with a contract. Matter to be placed on Thursday's agenda. Commissioner Bardwell will contact the County Attorney to clarify a couple of questions.
2. County Draft Nepotism Policy – Draft policy to be presented at Thursday's Board meeting.

On-Going and Other Personnel

1. Paperless Payroll Update
2. Refilling Full-Time Employee (FTE) Vacancies - Board Review and Approval
3. Workman's Compensation
4. Michigan Employees Retirement System (MERS)
5. Michigan Association of Counties (MAC) 7th District Meeting Updates – Matter can be removed.
6. Safety Committees – Watch for Grant Opportunities

Other Business as Necessary

1. Airport Authority Board – Matter can be removed.
2. Phragmites Update – Commissioner Young provided an update. Indianfields Township is being looked at as a test location. The Phragmites on the bay have been hindered due to the high water.
3. Parks and Recreation Commission Resignation Letter from Steve Erickson – Clerk Fetting provided the information to the Board and will be posting the vacancy.

On-Going Other Business as Necessary

1. Animal Control Ordinance – No update at this time. The Board would like a financial update after the end of June to have a 6-month review of revenue for 2021.

At 12:02 p.m., there were 28 participants attending the meeting.

Public Comment Period –

-Pamela Shook addressed the Board regarding funds that were submitted for a deposit that needed additional information. Pam requested to receive mileage for when handling Vanderbilt Park business. Board explained to submit a mileage request to Mike Miller for review, approval and submission.

-Commissioner Bardwell referenced a report received from the State Tax Commission.

Commissioner Grimshaw excused at 12:24 p.m.

Motion by Young, seconded by Vaughan to adjourn the meeting at 12:24 p.m. Roll Call Vote: Young - yes; Vaughan - yes; DuRussel - absent; Grimshaw - absent; Bardwell - yes. Motion Carried.

Meeting adjourned at 12:24 p.m.

Jodi Fetting
Tuscola County Clerk